

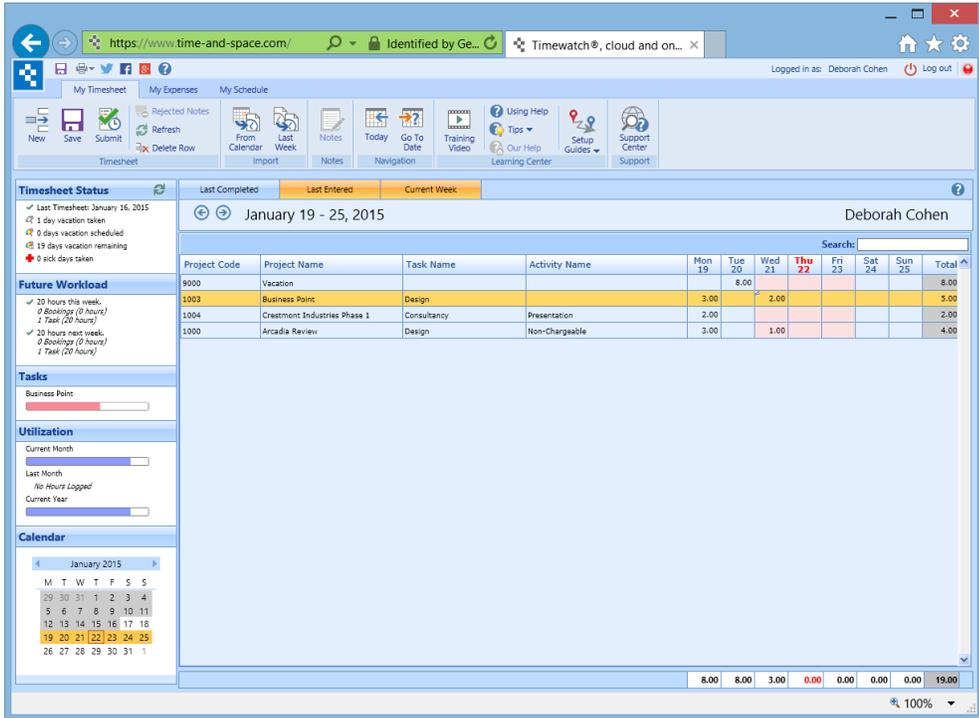
# CentralTime® XI

Timewatch are pleased to announce the release of CentralTime® XI, a major upgrade that makes advanced timesheet and expenses technology from our Cloud solutions available to on-premises customers.

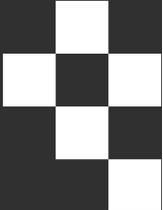
In XI, both the timesheet and expenses systems have been upgraded to use our high performance Cloud engines. This not only provides functional enhancements, it also grants existing customers access to many of the advanced options previously only accessible to Cloud customers.

## New Timesheet System

Although much of the look and feel of the new timesheet will be familiar to existing users, the system dramatically improves speed, stability, scalability and minimizes server load.

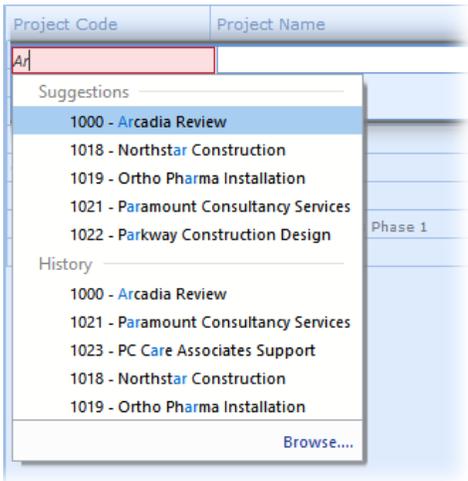


Improved speed & enhanced usability saves users considerable time in timesheet entry. The system is now so fast it can support extremely large timesheets with hundreds of time lines.



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Additionally, new timesheet supports column sorting to help users manage, edit, locate and add time to pre-existing timesheet lines.

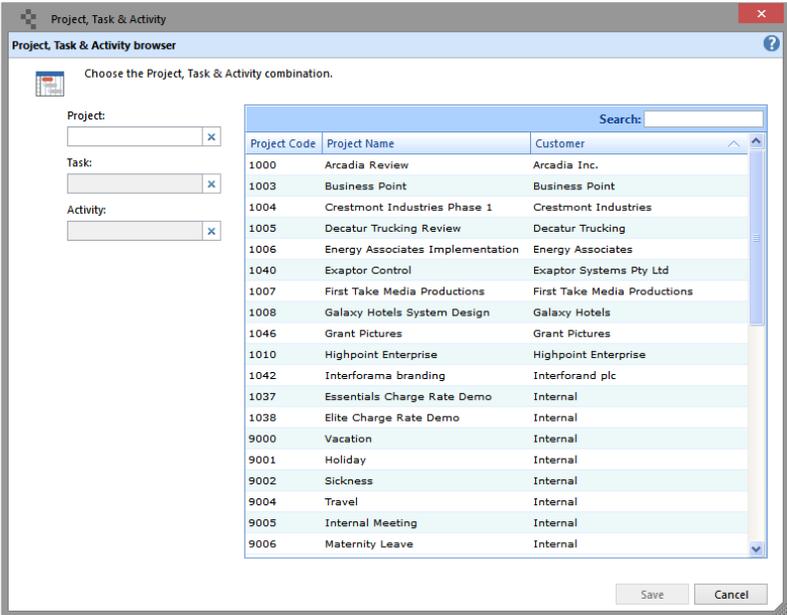


A new Timesheet Job Picker makes adding new lines easy too. As users type part of the name or code a 'Suggestions' list similar to Google's instant search shows users the top 5 items based on the characters entered, and refines the search with every new character entered.

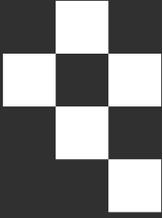
The system also learns the Jobs, Stages & Activities each employee uses and lists these in the 'History' section.

Additionally, a new Job Browser allows users to search job, stage & activity lists with a fast, responsive data grid that also provides sorting, searching.

Users can customize their Job Browser by adding additional columns such as Customer, Cost Center & Project Manager. These can then also be used to search, sort or group Jobs by.



All in all, the new timesheet system is faster, easier to use and delivers major functional enhancements.



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## All new Expenses System

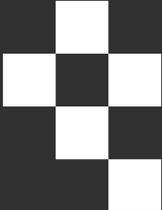
Expenses entry has also been upgraded to utilize technology from our cloud solution.

Whereas the previous system simply allowed users to attach an expense to a timesheet cell, the new system provides a complete expenses management system.

| Expense Type | Date       | Project Code | Project Name                 | Task Name              | Activity Name  | Status | Claim Amount | Receipt | Notes | Date Submitted |
|--------------|------------|--------------|------------------------------|------------------------|----------------|--------|--------------|---------|-------|----------------|
| Books        | 12/15/2014 | 1004         | Crestmont Industries Phase 1 | Analysis               | Phase 3        | New    | 59.95        |         |       | -              |
| Airfare      | 12/12/2014 | 1043         | Agripp Systems               | Requirements Gathering |                | New    | 356.00       |         |       | -              |
| Airfare      | 12/11/2014 | 1003         | Business Point               | Analysis               |                | New    | 123.00       |         |       | -              |
| Mileage      | 12/10/2014 | 1011         | Interweb Report design       | Requirements Gathering |                | New    | 2.55         |         |       | -              |
| Airfare      | 12/8/2014  | 1000         | Arcadia Review               | Requirements Gathering |                | New    | 2,000.00     |         |       | -              |
| Meals        | 12/4/2014  | 1003         | Business Point               | Meetings               | Non-Chargeable | New    | 32.50        |         |       | -              |
| Books        | 12/2/2014  | 1040         | Exaptor Control              | System Design          | Meetings       | New    | 12.00        |         |       | -              |

2,586.00

From the new **My Expenses** Tab, users can manage everything to do with their expenses: add new expense items, edit and review existing ones. A configurable expenses list allows users to review existing expenses as they move from being entered, to being submitted for approval, to being approved / rejected or disallowed. Filters allow the user to toggle each of these sections on or off via buttons on the Ribbon menu. The system also supports multi-currency expenses entry where appropriate.



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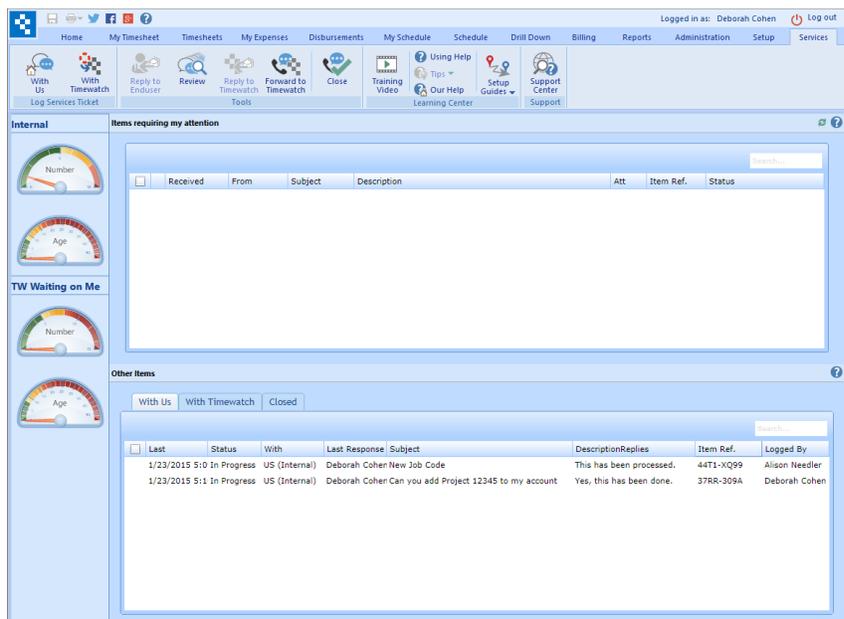
## Support for Windows 10

CentralTime XI is designed to fully support Windows 10. Existing customers planning on upgrading to Windows 10 will need to upgrade to CentralTime XI as earlier versions do not support Windows 10.

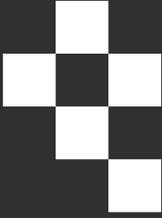
## Services System built into CentralTime®

Another feature adapted for CentralTime from our Cloud solutions is the new Services System which is built into CentralTime XI.

Accessible via a new **Services** Tab, the system provides both a Help desk for **end users** to request assistance from CentralTime administrators, and provides a services portal with which administrators can respond to end users as well as forward or log tickets with Timewatch and manage them through to completion.



From within the Services area administrators can log new tickets, view existing tickets and review progress as well as search previously resolved tickets. There is even an alert light that flashes when a services ticket needs attention or when a reply has come from the Timewatch Services team.



# CentralTime® XI

## Optional Modules

As Version XI replaces the old WebTime® system with an all new front end based on our Cloud solutions, customers that upgrade will have access to many of the optional modules available with our Cloud solutions, including:

### Support for other Browsers and Operating Systems

Previous versions of WebTime® only supported Internet Explorer, but with Version XI customers can extend this to other browsers including Firefox, Chrome and Safari on Mac's & Linux as well as Windows PC's.

### Optional Mobile Timesheet & Expenses system

Also available to on-premises customers that upgrade to XI is our mobile app for Cellphones and Tablets.

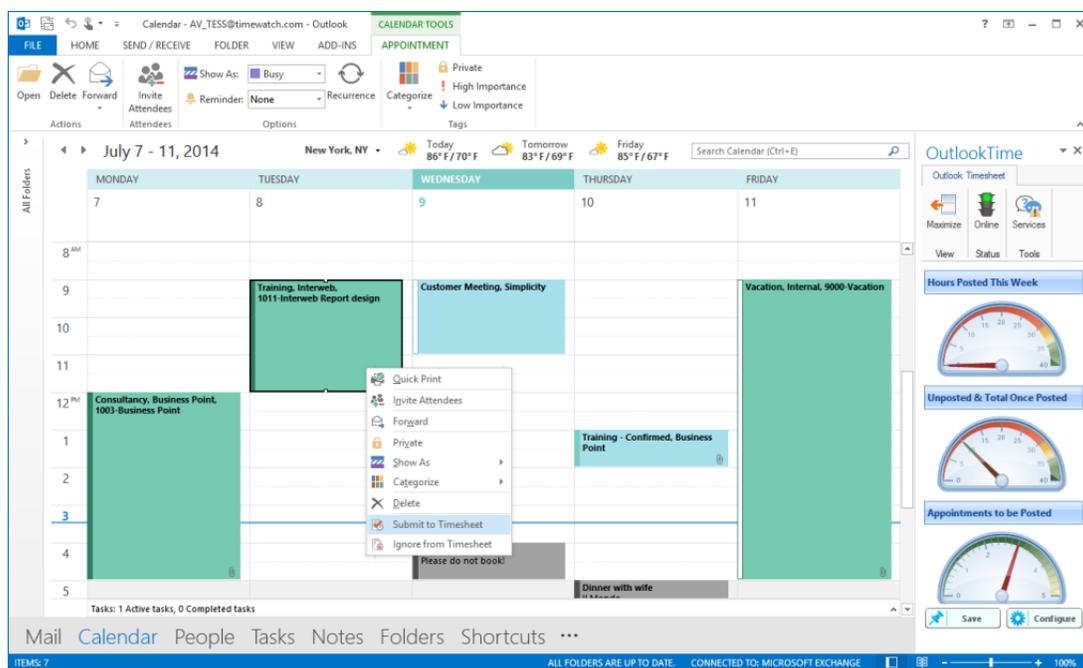
The mobile app is a perfect fusion of a graphical reporting system and touch based data entry and simple, easy and very friendly way for end users to enter their timesheets and expenses wherever they are.

The mobile app is so simple and easy to use, it will probably become your employees' preferred time tracking system. Interactive charts and graphs show users their timesheet progress as they go. Simply swipe to see a different day or week, tap to drill down to see the timesheet details, and tap to add or edit time.



## Optional Outlook Timesheet entry system

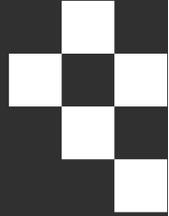
Also available to customers upgrading to Version XI is our Outlook timesheet entry system, a plug-in that runs inside Outlook and allows users to turn Outlook appointments and emails into timesheets.



OutlookTime® allows users to allocate customer and project details from CentralTime to appointments and emails within Outlook, then post them to their timesheet.

As the system eliminates the duplication of effort copying time and date information in Outlook and re-entering it in their timesheet, it saves hours each week. Similarly, where users log the time they spend reading or writing emails, OutlookTime® will save even more time as it automatically logs the time spent reading and writing emails, which can then be posted to their timesheet as well.

Color coding instantly shows users which items have and have not been posted and a configurable snap-in panel on the right shows current timesheet status.



# CentralTime® XI

## Learn more about CentralTime® XI

Version XI is a major technological and functional upgrade that makes many of the features, advances and options already deployed in our Cloud solutions available to on-premises customers. The software is provided free of charge to all customers with a current maintenance contract, and professional services time to assist in the upgrade is charged on a time and materials basis. To learn more about the benefits of Version XI, please contact your Account Manager or your nearest Timewatch office.

## Upgrade to our advanced cloud technology

CentralTime® customers can now upgrade to our advanced cloud solutions either in the cloud or on your servers.

All existing CentralTime® data can be migrated to the new system where you have access to all of the advanced features and modules as a part of your upgrade, including:

- **Features such as** support for all major browsers, cell phones & tablets, advanced reports & report writing, administration and alerts etc. and all from within the same 100% browser based system.
- **Self learning tools such as** training videos, searchable support center which provides answers to your questions raised by other customers. Self learning and training decreases costs to train new staff.
- **Streamlined upgrades.** Our cloud systems support seamless upgrades with downtime of a couple of minutes, which dramatically decreases future upgrade costs.
- **API's** allow customers to create seamless integration with 3<sup>rd</sup> party systems such as Sharepoint, CRM and Financial systems.

Customers with a current CentralTime® maintenance contract are entitled to a trade-in of their current system. To learn more about the benefits of our upgrading to our cloud technology either on your servers or in our cloud, please contact your Account Manager or your nearest Timewatch office.